

MRI Contract

Decision Maker: Chief Executive

Service Area: Revenues and Benefits

Directorate: Resources

Report Author: Mark Edmondson, Assistant Director Revenues and Benefits

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Date of Decision:

1. Power to make the decision

The decision is being taken under the authorisation contained in Section 9C – Delegations to Specific Officers of Part 3 (Responsibility for Functions) of the Council Constitution for the Chief Executive to take any emergency decisions in respect of the Council's executive functions which cannot be delayed until the next Cabinet meeting.

2. Decision Sought

Award contract for Revenues and Benefits System.

3. Reason for urgency

The contract is not compliant with our contract procedures rules, and a delay may result in increased costs as the Framework ends in October 2026.

4. Risk(s) of not taking the decision

The contract will remain non-compliant.

5. Financial impact if decision is not taken forward

The price likely to increase with a new Framework.

6. Statutory Officer clearances

a. Section 151 Officer

Name Lee Walsh Director of Finance

Date 17 June 2026

Comments

The proposed contract represents a total estimated cost of £877,270 over a 5 year period. The recurring annual cost to the service is £173,654 and reflects the core system and the transition to Proprint to host. The expenditure will be funded from within the budget already allocated within Revenues and Benefits service. The contract delivers value for money by

avoiding significant one-off costs associated with system replacement, including procurement, implementation, data migration, and training, as well as mitigating operational risk to statutory service delivery.

b. Monitoring Officer

Name Alan Evans (Deputy Monitoring Officer)

Date 18 June 2026

Comments

The exercise of emergency powers should be undertaken in consultation with the Leader or Deputy Leader of the Council. However, the Council has not yet appointed a Leader or Deputy Leader for the current municipal year, so it is not possible to consult them. In addition, there is no certainty about when a Leader or Deputy Leader will be appointed, as the Council has failed at two successive meetings to do so. For the reasons given in the report an urgent decision relating to the report is required and it cannot await the appointment of a Leader and Deputy Leader at some undetermined future date.